

Rent Refund Application

Tenant's Name (Block Capitals).....

Tenant's Address.....

Payment Reference Number.....

Please refund money overpaid onto my account.

If this is a joint tenancy and you want the cheque made out in one name only or to a third party please specify the name of the bank account holder: -

.....

If the tenancy is held in joint names then both tenants signatures are required:-

Signed..... Dated.....

Signed..... Dated.....

If the tenant has died and you are claiming the refund please complete this section:-

I am the next of kin / executor of the estate. I understand that should there be any other beneficiary of this estate then I will repay this sum to them.

Name.....

Address.....

Signed..... Dated.....

For office use only

Amount of refund.....

Authorised by.....

Signed..... Dated.....

**When complete please return this form to your local
Knowsley Housing Trust office**